

JOB DESCRIPTION

SPEECH/LANGUAGE SPECIALIST

BOARD OF EDUCATION
FAIRFIELD, NJ

CERTIFICATED STAFF

SPEECH LANGUAGE SPECIALIST

Qualifications:

1. Valid New Jersey Educational Services Certificate and Speech Language Specialist Endorsement
2. Demonstrated comprehensive knowledge in the field of speech/language pathology
3. Ability to effectively apply the principles of assessment, treatment, and prevention of speech, language, and hearing disorders
4. Strong interpersonal and communication skills
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

Reports to: **Director** of Special Services

Job Goal:

To help reduce or eliminate speech and hearing impediments that interfere with the students' ability to derive full benefit from the district's educational program.

Performance Responsibilities:

1. Makes assessments, analyses, and classifications of students' communication competencies and characteristics.
2. Plans, prepares and delivers treatment programs for children with speech/language deficiencies.
3. Provides diagnostic evaluations of pupils referred to the child study team for communication disorders and participates in team conferences related to those pupils.
4. Develops and implements an individualized educational program (IEP) in conjunction with parents and teachers for pupils who are eligible for speech correction and identifies pupils in need of related services.
5. Provides individual and small group intervention sessions with students who have been classified.
6. Conducts classes in language stimulation.
7. Maintains close liaison with the child study team and serves as a case manager, as assigned.
8. Keeps those records necessary for each child and completes all required local, state, and federal reports.

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9. Participates in the development and improvement of opportunities for disabled/exceptional students by providing individual or group in-service experiences for staff and parents.
10. Conducts ongoing evaluation of all children in the program to determine appropriateness of their program.
11. Acts as educational consultant to classroom teachers, guidance counselors, and administrators, as required.
12. Assists in proper referrals of individuals to agencies and specialists in the community.
13. Assumes primary responsibility for requisitioning and maintaining needed equipment and supplies.
14. Maintains professional competence through in-service education and other professional growth activities.
15. Assumes other related duties as assigned by the Superintendent of Schools or Director of Special Services.

Terms of Employment: Work year and salary to be determined by the Board.

Evaluation:

Performance of this job will be evaluated annually in accordance with State law and provisions of the Board's Policy on evaluation of certified staff.

N.J.S.A.: 10:5, 18A:6-7.1, -10, 16-2, 25-2, 26-1, -1.1, -2, 18A:27, 28-3, -5, -8, 18A:46, -19.4

N.J.A.C.: 6:3-3.2, -4.1, -4.3, -4A.4, -6, -9, 6:8, 6A:7, 6A:9, -3.3, -5, -8, -13.6, -15, -14, -14-3, -4, -6, 6A:16

Adopted: March 13, 1979
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