

Fairfield Board of Education
Meeting Minutes
Tuesday, September 21, 2021
8:00 P.M. in the Fairfield Recreation Center, Multi-Purpose Room
(No virtual option)

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Dr. Michael Sapienza **Seconded by: Mr. Jeffrey Didyk**
Mr. Freda: Aye Mr. Didyk: Aye Dr. Sapienza: Aye Mr. DePascale: Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session

Introduced by: Dr. Michael Sapienza **Seconded by: Mr. Jeffrey Didyk**
Mr. Freda: Aye Mr. Didyk: Aye Dr. Sapienza: Aye Mr. DePascale: Aye
Motion Carries

Mr. Pat Freda, Vice-President, presided and voiced the call to order at 8:00 p.m. by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald and The Progress Newspaper.

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Jeffrey Didyk; Dr. Michael Sapienza; Mr. Anthony DePascale; Mr. Pat Freda, Vice-President

BOARD MEMBERS ABSENT: Mr. Brian Egan, President

ADMINISTRATORS PRESENT: Dr. Susan Ciccotelli, Superintendent of Schools and Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

IV. ENROLLMENT

Grade	Total Students 6/10/2021	Total Students 9/15/2021
Preschool	41	34
MD/Home	7	5
Kindergarten	76	97
First	96	83
Second	94	97
Third	84	100
MD	0	3
Fourth	85	81
Fifth	119	87
Sixth	95	118
Total	697	705

V. PERSONNEL

A. Certificated Staff

1. Detention Supervisor

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jaime Chavkin as Detention Supervisor at Churchill School, at the stipend per contract, for the 2021-2022 school year.

2. Teachers in Charge

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jaime Chavkin as Teacher in Charge at Churchill School and Jennifer Valenti as Teacher in Charge at Stevenson School, at the stipend per contract, for the 2021-2022 school year.

3. Home Instructor

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Lisa MacIntosh as Home Instructor for the 2021-2022 school year, on an as-needed basis, at the hourly rate per contract for student contact.

4. Mentor Teachers

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jim Verrengia as mentor to novice teacher, Anthony Biondi, and Tracey Farrell as mentor teacher for novice teacher, Justin Lazaro, for the 2021-2022 school year. Fee is paid by the novice teacher.

5. Club Advisors

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following Club Advisors for the 2021-2022 school year at the stipend per current teachers' contract:

Art Club Advisor at Stevenson	Tracey Farrell
Art Club Advisor at Churchill	TBD
Communications/Coding/Computer Tech. at Churchill	Jim Verrengia
Drama Club Director at Churchill	TBD
Drama Club/Music Director at Churchill	TBD
Jazz Café Advisor at Churchill	Justin Lazaro
Student Council Advisor at Churchill	Lisa MacIntosh
Student Council Advisor at Stevenson	Julia Booth
News/Media Club Advisor at Stevenson	Stipend split between: Marisa Caradimitropoulo Gabriella Tornatore
Writing/Yearbook Club Advisor at Churchill	TBD

B. Non-Certificated Staff

1. Change in Assignment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, retroactively approves Maria Agostini to work 3 days per week as a Playground/Cafeteria Aide, at her current hourly rate, effective September 13, 2021.

2. Rescinding Employment Offer

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, rescinds the offer of employment for Louise DeMichele, hired as a paraprofessional at the August 24, 2021 Board of Education meeting, effective retroactively to September 1, 2021.

3. Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, employs Maria Petinakis as school secretary at Churchill School at a salary of \$43,000 to be prorated to a start date of approximately October 7, 2021, pending receipt of all required documentation, including Criminal History Review approval.

C. Substitute Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jonathan Stolarz as a teacher/aide substitute for the 2021-2022 school year, pending receipt of all required documentation, including Criminal History Review approval.

Personnel Recommendations:

Introduced by: Dr. Michael Sapienza Seconded by: Mr. Anthony DePascale
 Mr. Freda: Aye Mr. Didyk: Aye Dr. Sapienza: Aye Mr. DePascale: Aye
 Motion Carries

Mr. Pat Freda asked Susan Ciccotelli to provide clarification on the “Teacher in Charge” position. Dr. Ciccotelli explained that this is a certified position in which the person is to fill in for the principals in the event they are not available.

VI. POLICY

A. First Reading of Policies

Attachment A

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following policies:

P #1648.13	School Employee Vaccination Requirements (M)	New
P #9180	School Volunteers	Revised

B. Second Reading of Policies/Regulations/Bylaws

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the second reading and approval of the following bylaws, policies, and regulations, mandated by the State, and removal of abolished policies, effective beginning the 2021-2022 school year:

P #0131	Bylaws, Policies, and Regulations	Revised
P #1521	Educational Improvement Plans (M)	Abolished
P #1648	Restart and Recovery Plan (M)	Abolished
P #1648.02	Remote Learning Options for Families (M)	Abolished
P #1648.03	Restart and Recovery Plan - Full-Time Remote Instruction (M)	Abolished
P #1648.11	The Road Forward COVID-19 - Health and Safety (M)	New
P #1649	Federal Families First Coronavirus (COVID-19) Response Act (M)	Abolished
P #2421	Career and Technical Education	Revised
P #3134	Assignment of Extra Duties	Revised
P&R #3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
P&R #3221	Evaluation of Teachers (M)	Revised
P&R #3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)	Revised
P&R #3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)	Revised

P&R #3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)	Revised
P&R #4146	Nonrenewal of Nontenured Support Staff Member	Revised
P #4250	Hours and Days of Work	Revised
P&R #6471	School District Travel (M)	Revised

C. Goals of the Board and District 2021-2023

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following Board and District Goals for 2021-2023:

Board of Education

1. Review and revise Board policies as per teaching and learning during a pandemic and related public health circumstances.
2. Ensure a robust and timely communications program to engage the community in planning the facility needs for a referendum.
3. Implement an action plan for any potential outcome of the referendum vote.
4. Participate in professional development to improve best practices in school board governance.

District Goals

1. Foster a safe and secure learning environment in the midst of a pandemic.
2. Formulate a plan for a potential increase in student enrollment.
3. Evaluate and enhance curricula, staff development, and classroom settings to cultivate problem solving skills.
4. Provide mental health provisions for students by expanding the Social Emotional Learning and Mental Health support.

Policy Recommendations:

Introduced by: Mr. Jeffrey Didyk

Seconded by: Mr. Anthony DePascale

Mr. Freda: Aye Mr. Didyk: Aye Dr. Sapienza: Aye Mr. DePascale: Aye
Motion Carries

VII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the August 24, 2021 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$830,900.69
August 30, 2021 Payroll	\$71,841.05
September 10, 2021 Payroll	\$392,284.80

C. Transfer of Funds

Attachment D

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2021-2022 budget, per details of the Transfers Report for August 2021, per state law, for the 2021-2022 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of July 1, 2021 through July 31, 2021.

I hereby certify that for the period ending July 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios
Business Administrator/Board Secretary

Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of July 31, 2021 after review of the Secretary's monthly financial report for July 2021 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district's financial obligations.

E. ESEA Grant Final Expenditure Report 2020-2021

BE IT RESOLVED that the Fairfield Board of Education approves the submission, amendment and acceptance of the Final Expenditure Report for the 2020-2021 Elementary and Secondary Education Act (ESEA) with carryover funds pending final payment.

F. IDEA Grant Final Expenditure Report 2020-2021

BE IT RESOLVED that the Fairfield Board of Education approves the submission, amendment and acceptance of the Final Expenditure Report for the 2020-2021 Individuals with Disabilities Education Act (IDEA) Basic and Preschool Allocation with carryover funds pending final payment.

G. Building Use Applications

BE IT RESOLVED that the Fairfield Board of Education approves the following Building Use Applications:

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<u>Organization Group/Location/Purpose</u>	<u>Date and Time Slot</u>
Fairfield Recreation Department Men's Basketball, Churchill Gymnasium	Fridays, October 1, 2021 - May 27, 2022 7 pm-9 pm
Fairfield Recreation Department Youth Basketball Practices & Games Churchill and Stevenson Gymnasiums	November 15, 2021- March 25, 2022 5 pm- 9:30 pm

H. ARP IDEA Grant Application

BE IT RESOLVED that the Fairfield Board of Education accepts the supplemental funds and submission of the ARP IDEA Grant Application to the New Jersey Department of Education for the grant project period July 1, 2021 through September 20, 2023.

Business/Finance Office Resolutions Items A-H

Introduced by: Dr. Michael Sapienza

Seconded by: Mr. Jeffrey Didyk

Mr. Freda: Aye

Mr. Didyk: Aye

Dr. Sapienza: Aye

Mr. DePascale: Aye

Motion Carries

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. COMMITTEE REPORTS

HSA Meeting - Anthony DePascale reported that during this meeting the lunch program was discussed and an introduction took place between new parents and the newly appointed officers of the HSA.

Buildings and Grounds Committee - Jeffrey Didyk reported on capital projects the district is currently exploring which were previously included in the referendum.

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Public Comments/Questions on Agenda Items Only

Tyler Masterson, 21 Henrietta Drive - asked if there has been any progress on the referendum.

Public Comments/Questions on Non-Agenda Items Only

Nicole Sudol, 28 Alan Drive - asked when we will start the referendum process. Mr. Freda commented that the Board has not begun discussions; however, it is a part of the Board goals which were adopted at tonight's meeting. Mr. Didyk added that the district is also looking at projects that may be removed from the referendum. Ms. Sudol also suggested that the district have a community liaison who works with the Superintendent to bridge the community gap.

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Lauren Mattaliano, 4 Misner Court - asked what money in capital reserve do we have and what are some of the current needs. Ms. Mattaliano also asked what the community can do to obtain accurate information.

Tyler Masterson, 21 Henrietta Drive - asked what money did we receive from the CARES Act and how was the money used. Ms. Rios provided clarification.

Rose Laprus, 12 Bates Drive - asked if the district can obtain state aid on projects done outside of the referendum. Ms. Rios explained that the state aid previously discussed in the referendum was related to an expansion project resulting from capacity in the school district.

Olympia Penkoski, 16 Long Acres Road - asked for clarification regarding COVID travel restrictions. Susan Ciccotelli provided clarification on the CDC travel restrictions.

Liana Anderson, 42 John Street - stated that the CDC travel restrictions were not clear on domestic travel. She asked if the same restrictions apply to the tri state area.

XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on October 19, 2021, Executive Session at 7:00 p.m. Public Session at 8:00 p.m., in the Fairfield Recreation Center.

XIII. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 8:42 p.m.

Introduced by: Mr. Anthony DePascale Seconded by: Dr. Michael Sapienza
Mr. Freda: Aye Mr. Didyk: Aye Dr. Sapienza: Aye Mr. DePascale: Aye
Motion Carries