

Fairfield Board of Education
Meeting Agenda
Tuesday, April 27, 2021
Virtual Meeting, 7:30 P.M.

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by:

Seconded by:

Roll Call

II. OPEN MEETING – PUBLIC NOTICE OF MEETING SESSION

The Board will reconvene from Executive Session and Mr. Brian Egan, President, will preside and voice the call to order at 7:30 p.m.

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Brian Egan, Board President, by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald and The Progress Newspaper.

Now, please join us for the Pledge of Allegiance.

ROLL CALL:

Mr. Jeffrey Didyk; Mr. Anthony DePascale; Dr. Michael Sapienza;
Mr. Pat Freda, Vice-President; Mr. Brian Egan, President;
Dr. Susan Ciccotelli, Superintendent of Schools; and
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.
2. Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.
3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.
4. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.

2021-2022 Budget Presentation by Ms. Lyanna Rios

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IV. ENROLLMENT: April 23, 2021

Grade	Total Students 9/8/2020	Total Students 4/23/2021
Preschool	38	38
MD/Home	6	7
Kindergarten	77	76
First	100	96
Second	96	93
Third	86	84
Fourth	82	85
Fifth	121	119
Sixth	96	95
Total	702	693

V. PERSONNEL

A. Certificated

1. Additional 2021 Extended Summer School Year Position Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves an additional special education LLD teacher for the 2021 Extended Summer School Program at rates and hours approved at the March 16, 2021 Board of Education meeting.

2. 2021 Summer Skills Program Staff Appointments

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, appoints Vanessa Mayer, Jennifer Valenti, Andrea Goldsmith, Lisa MacIntosh, Danielle Malinowski and Taylor McDermott for the 2021 Summer Skills Program for 20 days at rates and hours approved at the March 16, 2021 Board of Education meeting.

3. Employment 2020-2021 School Year

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Justin Lazaro as an Instrumental Music Teacher for the 2020-2021 school year at a prorated salary based on B.A., Step 1 on the current teachers' salary guide, effective May 3, 2021, pending receipt of all required documentation.

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4. Renewal of Non-Tenured Staff

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves renewal of the following certificated, non-tenured staff, as well as staff to be tenured, for the 2021-2022 school year:

Non-Tenure until July 2, 2021	Non-Tenure until March 13, 2023
Singh, Jennifer (Started 7/1/2017)	Boomer, Gabrianna (Started 3/12/2019)
Non-Tenure until September 2021	Non-Tenure until September 2023
Booth, Julia (Started 9/2017)	Combs, Alexa (Started 9/2019)
Maynard, Tatiana (Started 9/2017)	Colon, Adam (Started 9/2019)
Smith, Rebecca (Started 9/2017)	Manna, Michelle (Started 9/2019)
Tornatore, Gabriella (Started 9/2017)	Salant, Lisa (Started 9/2019)
Zincone, Megan (Started 9/2017)	Salvatoriello, Genna (Started 9/2019)
Non-Tenure until October 24, 2021	Non-Tenure until January 14, 2024
Fitzpatrick, Lauren (Started 10/23/2017)	Zigouras, Alexandra (Started 1/13/2020)
Non-Tenure until September 2022	Non-Tenure until September 2024
Caradimitropoulo, Marisa (Started 9/2018)	Girardi, Gabriella (Started 8/31/2020)
Crisafi, Kristin (Started 9/2018)	Goodman, Sara (Started 8/31/2020)
Diaz, Adriana (Started 9/2018)	Loeser, Michael (Started 8/31/2020)
Kirk, Sarah (Started 9/2018)	Yelovich, Karissa (Started 8/31/2020)
D'Arco, Giana (Started 9/2018)	Non-Tenure until October 27, 2024
Salvemini, Brianna (Started 9/2018)	McDermott, Taylor (Started 10/26/2020)
Valenti, Jennifer (Started 9/2018)	

5. 2021 Extended Summer Child Study Team Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following CST staff for the 2021 Extended Summer School Program at rates approved at the March 16, 2021 Board of Education meeting:

Child Study Team Evaluations In addition to direct child services (O.T. & Speech)*	
LDTC	Donna Spanarelli
Psychologist	Jennifer Singh
Occupational Therapist	Sonal Patel*
Speech Therapist	Alexandra Zigouras*

6. 2021 Extended Summer School Year Certificated Staff Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following certificated staff for the 2021 Extended Summer School Program at rates and hours approved at the March 16, 2021 Board of Education meeting:

Primary M.D. (2):	Lisa Salant	Adriana Diaz
Primary/Secondary LLD (2):	Alexa Combs	Amy Guerriero
School Nurse/Aide:	Donna Tabatneck	

B. Non-Certificated

1. Reappointment: Non-Tenured Paraprofessionals and Custodians

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the renewal of the following Paraprofessionals and Custodians for the 2021-2022 school year:

<u>Paraprofessionals</u>		<u>Custodians</u>
Barrington, Brittany	Karch, Anna Maria	Colon, Gladys
Bertoldi, Marissa	LoBasso, LouAnn	Colon, Jenelee (PT)
Bertoldi, Nancy	LoCascio, Maria	Fedna, Carlos
Blum, Sharyn	Lozito, Patricia	Moczulski, Mickey
Carroll, Lisa	Mancuso, Maria	Vaxmonsky, William
Carsillo, Tori	Matos, JoLynn	Woodson, Robert
Contaldi, Kathy	Matos, Rose	Zuk, Robert
Convertino, Daniela	Ortizzo, Kristin	
D'Urso, Roseanne	Papa, RosaAnna	
Fiore, Melissa	Rivera, Mark	
Gambino, Marilou	Wong, Kathy	

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2. 2021 Extended Summer School Year Non-Certificated Staff Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following non-certificated paraprofessionals for the 2021 Extended Summer School Program at rates approved at the March 16, 2021 Board of Education meeting:

Mark Rivera	Nancy Bertoldi	Marissa Bertoldi
LouAnn LoBasso	TBD	TBD

Personnel Recommendations:

Introduced by:

Seconded by:

Roll Call

VI. CURRICULUM AND PROGRAM

A. 2020-2021 School Calendar Revision

Attachment A

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revisions to the 2020-2021 School Calendar to reflect June 18, 2021 as the last day of school and June 17 and June 18 to be one-session days.

B. Professional Development Workshops

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made, pending completion of the workshop and submission of the travel report. *Lodging will be noted separately if applicable.

<u>Staff</u>	<u>Workshop</u>	<u>Date</u>	<u>Registration Fee</u>
Prall, Katie	Dyslexia Workshop	4/29/2021	\$279 TITLE II
Tirrell, Cindy	Regional Just Words Virtual Launch	6/02/2021	\$289 IDEA

Curriculum/Program Recommendations:

Introduced by:

Seconded by:

Roll Call

VII. POLICY

A. Bylaw Revision Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revisions to Bylaw #0131, Bylaws and Policies, upon first reading. The Policy Committee has reviewed this revision.

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Policy Recommendations:

Introduced by:

Seconded by:

Roll Call

VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the March 16, 2021 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment D

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$624,635.40
March 30, 2021 Payroll	\$372,395.07
April 15, 2021 Payroll	\$394,458.51

C. Transfer of Funds

Attachment E

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2020-2021 budget per details of the Transfers Report for March 2021, per state law, for the 2020-2021 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of February 1, 2021 through February 28, 2021.

I hereby certify that for the period ending February 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios

Business Administrator/Board Secretary

Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of February 28, 2021 after review of the Secretary's monthly financial report for February 2021 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district's financial obligations.

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E. Adoption of Final Budget 2021-2022

BE IT RESOLVED that Fairfield Board of Education, in the County of Essex, New Jersey, approves the budget 2021-2022 school year as follows:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2021-22 Total Expenditures	\$13,469,894	\$422,916	\$81,903	\$13,974,713
Less: Anticipated Revenues	\$1,336,712	\$422,916	0	\$1,759,628
Taxes to be Raised	\$12,133,182	0	\$81,903	\$12,215,085

BE IT FURTHER RESOLVED that the Fairfield Board of Education approves the following Capital Outlay, Capital Projects and/or Equipment for the 2021-2022 school year:

<u>Description/Activity</u>	<u>Cost</u>
Architect	\$40,000
Assessment for Debt Service on SDA Funding	\$11,855
Total	\$51,855

WHEREAS, the Fairfield Board of Education's policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-2022 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2020-2021 school year was \$17,100; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$736 as of March 1, 2021; and

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, New Jersey, hereby establishes the school district travel maximum for the 2021-2022 school year at the sum of \$17,100; and

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a Board of Education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3 (c) 14; and

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education hereby establishes the following maximums for the 2021-2022 school year as follows:

<u>Service</u>	<u>Cost</u>
Architect	\$40,000
Legal	\$25,000
Audit	\$27,100
Physician	\$5,000
Total	\$97,100

BE IT FURTHER RESOLVED that the Fairfield Board of Education's School Business Administrator tracks and records these costs to ensure that the maximum amount is not exceeded.

F. Contract Amendment Alliance Competitive Energy Services (ACES)

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, previously approved on August 7, 2018 a resolution to enter into agreement for the purchase of electric and gas generation services through the Alliance for Competitive Energy Services (ACES). This agreement is being amended to include the procurement on an aggregate basis digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis.

G. ERIC North Grant Application Amendment

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, at its April 28, 2020 board meeting previously authorized the Business Administrator to take all action necessary to apply and receive the NJSIG safety grant for the 2020-2021 fiscal year in the amount of \$4,513.11 for the purpose of upgrading 22 existing fire alarm horn strobes; and

WHEREAS, upon recommendation of the Business Administrator, the Fairfield Board of Education is authorizing the amendment of this application for the purpose of purchasing two radio communications.

H. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) 2021

BE IT RESOLVED that the Fairfield Board of Education accepts the allocations and approves the submission of the Grant Applications to the New Jersey Department of Education for the following:

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Elementary and Secondary Schools Emergency Relief (ESSER) II	\$160,518
Learning Acceleration	\$25,000
Mental Health Supports and Services	\$45,000

I. Gift to the District

BE IT RESOLVED that the Fairfield Board of Education accepts two bags of soil from Alan Frumolt from Structural Stone and that the Business Administrator sends a letter of appreciation.

J. ERIC North Grant Application

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members; and

WHEREAS, the Fairfield Board of Education, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve; and

NOW, THEREFORE, BE IT RESOLVED that 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2021-2022 fiscal year in the amount of \$4,645 for a purpose to be determined at a later date and 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

K. ESEA Grant Amendment

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the ESEA Consolidated Grant Amendment # 1 for the 2020-2021 school year to the New Jersey Department of Education.

L. IDEA Grant Amendment

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the IDEA Consolidated Grant Amendment # 2 for the 2020-2021 school year to the New Jersey Department of Education.

Business/Finance Office Resolutions Items A-L:

Introduced by:

Seconded by:

Roll Call

IX. OLD BUSINESS

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X. NEW BUSINESS

XI. COMMITTEE REPORTS

XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

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2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
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5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

XIII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on May 18, 2021. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. to be held virtually until further notice.

XIV. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Roll Call