

Fairfield Board of Education
Meeting Minutes
Tuesday, October 15, 2019 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

Attachment C

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. Didyk Seconded by: Ms. Jandoli

Mr. Egan Aye Ms. Jandoli Aye Mr. Sapienza Aye
Mr. Didyk Aye Mr. Freda Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

Mr. Freda, President, presided and voice the call to order at 7:40 p.m. by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Brian Egan , Ms. Andrea Jandoli
Mr. Michael Sapienza, Mr. Jeffrey Didyk,
Vice President and Mr. Pat Freda, President

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of
School and Ms. Lyanna Rios, Business
Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

None

NJSLA PRESENTATION 2018-2019 SCHOOL YEAR RESULTS PRESENTED BY MR. VERRENGIA.

CHURCHILL CULTURE AND CLIMATE SURVEY DATA ANALYSIS PRESENTED BY MR. SANTANA.

A short recess was taken, the board reconvened at 8:41 pm.

IV. ENROLLMENT

Grade/School	Total Students 9/24/19	Total Students 10/22/2019	
S.E. Home Prog.	1	1	0
Preschool	35	36	+1
K – Stevenson	98	99	+1
1 – Stevenson	92	92	0
2 – Stevenson	89	89	0
3 – Stevenson	81	81	0
4 – Churchill	113	114	+1
5 – Churchill	95	96	+1
6 – Churchill	81	81	0
Total:	685	689	+4

V. PERSONNEL

A. Instructional

a. Maternity Leave of Absence

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for Mrs. Kim Straface. Mrs. Straface will use 18 sick days retroactively from Tuesday, October 8, 2019 through Friday, November 1, 2019. She has asked to use the 6 week NJ Temporary Disability Leave Act provisions from November 4, 2019 to December 16, 2019. She has also asked to use 12 weeks of unpaid Family Medical Leave Act provisions from November 4, 2019 through January 27, 2020. As a paraprofessional, Mrs. Straface does not receive medical benefits during this period. Mrs. Straface will return to work for the 2020-2021 school year.

VI. CURRICULUM/PROGRAM

A. Field Trip Approval

Attachment A

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the addition of Gagasphere STEM, which focuses on science & engineering, to the approved field trip list effective for the 2019-2020 school year.

B. Workshop Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and also approves the reimbursement of registration and/or mileage, expenses, which are to be reimbursed, pending completion of the workshops and submission of the travel reports. *Lodging and meals included.

Staff	Workshop	Date	Registration
Diaz, A.	Autism Deescalate meltdowns	12/13/19	\$249.99 IDEA
Guerriero, A.	Wilson Training	11/11/19	\$1,000 IDEA
Verrengia J.	NJSLS Year 2 Exp. & Equa.	1/29/20	\$160
Verrengia J.	NJSLS Year 2 Geom. & Stat.	3/19/20	\$160
Smith, R.	NJTESOL 2020 Spring Conf.	5/27-28/20	\$314

C. Good News

Stevenson School

- Kindergarten had a great field trip to Fairfield Farms to pick pumpkins. Students got to walk through the corn maze, take a hayride, listen to a story, and search for the perfect pumpkin. Kindergarten also enjoyed a visit from the Fairfield Fire Department. Students learned about fire safety, and they were able to sit in a fire truck.
- Grade one walked to the Fairfield Public Library; the weather was excellent. Ms. Jaime shared a story and let students explore the library and encouraged them to apply for a library card.
- Second grade is off and running! Students are working hard practicing their reading online using RAZ kids, and they also enjoy working on their math skills using IXL. In writing, second graders are improving word choice by switching out everyday verbs for vivid verbs! Many students created a Bio Poem as well, highlighting features about themselves. The children are excited to learn!
- During the months of September and October, third grade students have been excited to be introduced to brand new writing, reading, and math programs! Students in 3rd grade have learned the value of working collaboratively to partner read and help each other revise and edit writing. Students and teachers began the year by reading Kate DiCamillo’s “The Miraculous Journey of Edward Tulane.” Students were captivated by the journey of the china rabbit and teachers loved reading and sharing a classic with them. If you walk down the red hallway, you will see all the beautiful projects put together by our students.

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- Student Council is excited to get to work during the 2019-2020 school year. Third grade students volunteered to join Student Council at the start of the school year. They participated in their first meeting where they discussed ideas for the year. Students shared many exciting ideas for service in both the school and community. They are excited to complete school service and education activities, as well as, community service this year. The students plan to collaborate with the Fairfield community and schools on a wide variety of activities. Using teamwork, Student Council will be sure to make an impact with various service activities. They look forward to an exciting year ahead!

Churchill School

- Fourth grade students continue to read, The Cricket in Times Square, a George Seldon novel, in which a talented cricket ends up in New York City and makes some unlikely friends. The students are learning how to use specific examples from the text to explain characters' motivations, main events and central themes, as well as, categorize and give examples of internal and external conflict. Through their reading, the students are also able to build upon their schema of New York City including the identification of landmarks such as Times Square and Grand Central Station.
- Grade four students are in the drafting phase of the personal narrative writing unit. The classes used various mentor texts. This enabled students to explore different authors' crafts and opened them up to new ideas to consider in their own writing. They brainstormed ideas, made lists, and sketched memories as a prewriting technique and are now drafting their own narratives. They look forward to the next stage of writing, which is editing and revising.
- In Math, fourth grade students continue to master their general computation skills and their understanding of place value. They are digging deeply into the math curriculum by learning how to spot computational errors and conceptually based errors, as well as, analyzing them.
- Fourth grade students are developing their spatial thinking while learning an assortment of map skills in Social Studies. Lessons are focused on cardinal and intermediate directions, map scale, latitude and longitude lines. They are also identifying and reading different types of maps. Students have had a blast learning about the weather, landforms and population of other locations without stepping foot outside the classrooms!
- Fifth grade students are so thankful to the Climate and Culture committee for providing them with bags to carry materials from class to class. They are keeping organized and have all the materials they need no matter where they travel.

Policy Recommendations:

Introduced by: Ms. Jandoli Seconded by: Dr. Sapienza
Mr. Egan Aye Ms. Jandoli Aye Mr. Sapienza Aye
Mr. Didyk Aye Mr. Freda Aye
Motion Carries

VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval **Attachment C**

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the September 24, 2019 Public & Executive Sessions.

B. Bills/Claims/Payrolls **Attachment D**

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List, and Payroll:

Bills and Claims List	\$590,524.61
September 30, 2019 Payroll	\$357,797.46
October 15, 2019 Payroll	\$360,077.21

C. Transfer of Funds **Attachment E**

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2019-2020 budget, per details of the Transfers Report for September 2019, per state law, for the 2019-2020 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of September 1, 2019 through September 30, 2019.

I hereby certify that for the period of September 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios
Business Administrator/Board Secretary

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Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of September 30, 2019 after review of the Secretary’s monthly financial report for September 2019 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

E. NJSIG Eric North Grant Acceptance

BE IT RESOLVED that the Fairfield Board of Education hereby accepts the award of the 2019 Safety Grant Program through the New Jersey Schools Insurance Group ERIC NORTH Sub Fund for the purpose described in the application (surveillance cameras in the gym, cafeteria and library), in the amount of \$4,664.49, for the period of July 1, 2019 through June 30, 2020.

F. ESEA Grant Final Expenditure Report 2018-2019 Eric North Grant

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the Elementary and Secondary Education Act (ESEA) Final Expenditure Report for the 2018-2019 school year as follows: Title IV Part A Carryover: \$10,000.

G. Related Service Providers for the 2019-2020 School Year.

BE IT RESOLVED that the Fairfield Board of Education approves the following Related Services providers for the period of October 7, 2019 through June 30, 2020 for the service and rate listed below:

Provider	Service	Rate
Next Step Pediatric Therapy	Occupational Therapy	\$90 /hour

Business/Finance Office Resolutions Items A-G

Introduced by: Ms. Jandoli

Seconded by: Mr. Egan

Mr. Egan Aye Ms. Jandoli Aye Mr. Sapienza Aye

Mr. Didyk Aye Mr. Freda Aye

Motion Carries

IX. OLD BUSINESS

None

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X. NEW BUSINESS

Superintendent thanked the HAS for their donation of Go Bags with various supplies That can be used in the event of an emergency.

XI. COMMITTEE REPORTS

Mr. Egan reported on Building & Grounds Committee and the results of the parent and staff surveys that were completed in April and June. He also commented on moving the 3rd grade to Winston Churchill School. Ms. Ciccotelli commented on why this move would be ideal. Mr. Egan also commented on the need for a referendum to fund some much needed renovations and any potential expansions.

Mr. Egan also reported on Finance Committee and the 2018-2019 Preliminary Audit which was presented to the committee on October 15, 2019 by the district's auditor Nisivoccia, LLP and included no recommendations. Mr. Egan commented on a presentation of the audit to the rest of the board members that will be taking place at the next board meeting.

XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

None

XIII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on Wednesday, November 20, 2019 at 7:30 PM in the Stevenson School Library.

XIV. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 9:29 pm.

Introduced by: Mr. Didyk Seconded by: Dr. Sapienza

Mr. Egan Aye Ms. Jandoli Aye Mr. Sapienza Aye

Mr. Didyk Aye Mr. Freda Aye

Motion Carries