

Fairfield Board of Education
Meeting Agenda
Tuesday, February 26, 2019 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Seconded by: Roll Call

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mr. Freda, President, will preside and voice the call to order at 7:30 p.m.

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Freda, Board President, by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

ROLL CALL:

Mr. Brian Egan; Mrs. Andrea Jandoli; Dr. Mike Sapienza;
Mr. Jeffrey Didyk, Vice President; Mr. Pat Freda, President;
Ms. Susan Ciccotelli, Superintendent of Schools; and
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

- a. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
- b. *Each person who wishes to make a statement must state their name & address to Ms. Lyanna Rios.*
- c. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
- d. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
- e. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

FAIRFIELD BOARD OF EDUCATION: AGENDA FEBRUARY 26, 2019 Page 2

IV. ENROLLMENT: February 22, 2019

Grade/School	Total Students 6/12/18	Total Students 2/22/19	
Preschool	57	31	-26
K – Stevenson	87	93	+6
1 – Stevenson	77	86	+9
2 – Stevenson	108	82	-26
3 – Stevenson	89	114	+25
SLD Class Churchill	N/A	4	+4
4 – Churchill	78	92	+14
5 – Churchill	94	80	-14
6 – Churchill	104	93	-11
Total:	694	675	-19

V. PERSONNEL

A. INSTRUCTIONAL

1. Maternity Leave Replacement

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Michelle Mustardo as a maternity leave of absence replacement art teacher, retroactively to February 11, 2019 through the end of the 2018-2019 school year, at B.A.+30 Step 1 on the current teachers’ salary guide, pending receipt of all required documentation.

2. Renewal of Newly Tenured Staff

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, renews the contract for Kristen Pero, as a newly tenured staff member, effective retroactively to January 6, 2019.

3. Resignation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Jennifer Sisco, Music Teacher, effective on or before March 29, 2019, with regret and best wishes.

FAIRFIELD BOARD OF EDUCATION: AGENDA FEBRUARY 26, 2019 Page 3

4. Stipend Revisions

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves to pro-rate the stipend amounts for Jennifer Sisco to \$571.84 for Drama Club Music Advisor and \$571.84 for concert stipend for the 2018-2019 school year.

5. Employment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Gabrianna Boomer as Music Teacher at M.A., Step 1 on the current teachers' salary guide, effective on or before March 29, 2019, pending receipt of all required documentation, including criminal history review approval. In addition, the Board approves Ms. Boomer to shadow the music teacher for 2 days at per diem substitute rate, before her official start date.

6. Stipend Approvals

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Gabrianna Boomer as Drama Club Music Advisor at a stipend of \$571.84 In addition, approves Ms. Boomer for a pro-rated rate for the concert stipend at \$571.84 for the 2018-2019 school year.

7. Mentor Teachers

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following teachers as mentors for the 2018-2019 school year. Mentor teachers receive a stipend from their novice teachers at the end of the school year.

- Nick Esposito Michelle Mustardo
- Mike Cardillo Gabrianna Boomer

B. SUBSTITUTES

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following substitutes, effective for the 2018-2019 school year, pending receipt of all required documentation:

- Genna Salvatoriello Teacher and Aide
- Kathryn Jensen Teacher and Aide
- Rachel Scott Teacher and Aide
- Salvatore Karch Teacher and Aide

Personnel Recommendations:

Introduced by: Seconded by: Roll Call

VI. CURRICULUM/PROGRAM

A. SEMI-PROGRAM WAIVER

WHEREAS, N.J.A.C 6A:23A-5.3(b)1 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and

WHEREAS, the Fairfield Board of Education desires to apply for this waiver due to the fact that it projects Fairfield will not meet the minimum number of Medicaid eligible classified students, and

NOW, THEREFORE BE IT RESOLVED, that the Fairfield Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools, in the County of Essex, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3(b)1 for the 2019-2020 school year.

B. PROFESSIONAL DEVELOPMENT WORKSHOP

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, expenses to be made, pending completion of the workshops and submission of the travel reports.

Staff	Workshop	Date	Registration/Lodging
Vince-Cruz, C.	NJIPA/NJSHA Conference	3/15/19	\$205.00

C. FIELD TRIP APPROVAL

Attachment A

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the addition of The Children's Theatre of New Jersey in Netcong to our approved Field Trip Listing.

D. GOOD NEWS IN OUR SCHOOLS

Churchill School

- With the support of Ms. Santalla, the fourth graders have been piloting the new school-wide Writing Fundamental Program. The program allows students to study areas of interest on various topics in order to complete research papers that have gone through all of the steps of the writing process. The program has fostered an interest in writing and has motivated even the most reluctant writer. The finished products have exhibited high quality work, pride, and dedication, which has been observed during the process by all parties.
- Fifth grade Science students are excitedly putting the final touches on their Escape Rooms for the big event on March 1, 2019.
- Sixth grade H.E.P. students have created robots and obstacle courses. Students needed to build a robot from parts that they had at home or from something they reverse engineered. Pupils then made their robot move through their obstacle course, while moving a ball, as well.
- L.E.A.D. (Law Enforcement Against Drugs) started in January and will continue through May. The sixth graders have enjoyed getting to know Officer Jim and Officer Jeff. Students are looking forward to the upcoming lessons.

Stevenson School

- Kindergarten had a very special delivery in January: twenty-four baby chicks were born! Farmer Tom dropped off the eggs and did a presentation about the chicks' parents, Max and Ruby. The students learned all about the life cycle of a chicken while actually watching it happen. What a wonderful way to learn through this hands-on experience.
- Students had a lot to celebrate in first grade. They voted to see if the groundhog saw his shadow. Their predictions were correct, but they don't know if they believe his prediction. Then, for Valentine's Day, students wrote about what love means to them. For the 100th day the class shared three clues to guess the 100 items inside the Mystery Bag. Also, students had publishing parties where they shared their "How Writers Work" writing pieces with the first grade classes. Students were very proud of their work and enjoyed presenting to their classmates.
- Second grade is having a wonderful start to 2019! Students celebrated Martin Luther King Junior through differentiated reading passages, articles, stories, and Scholastic News. They created a class book about their dreams for the world.

FAIRFIELD BOARD OF EDUCATION: AGENDA FEBRUARY 26, 2019 Page 6

- This month, third graders have been busy learning many different things. Students have been working hard practicing their multiplication facts, learning to write about what they read, and creating a new animal species in Science. Students have been involved in many STEAM projects, including building with toothpicks and candies for the 100th day of school.
- Student Council was hit by cupid's arrow! Students sent their love to all Stevenson staff through Valentine's Day cards. Each member made a card for every staff member and delivered them on Valentine's Day with a smile. In addition, they challenged the families of Stevenson school to take part in the Great Kindness Family Challenge. Each family was asked to try to get "caught" being kind. They showed their kindness through an illustration or a photograph. Their "proof" is hanging in the halls for all to see. Staff was asked to show their kindness as well.
- Third grade H.E.P Students learned how to play Challenge 24. The object of the game is to make the number 24 from the four numbers shown. They could add, subtract, multiply and divide using all four numbers on the card but using each number only once. It wasn't necessary to use all four operations.

Curriculum/Program Recommendations:

Introduced by: Seconded by: Roll Call

VII. POLICY

A. FIRST READING APPROVAL

Attachment B

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following policies and regulations, which are new or have been updated in accordance with requirements of the NJ Department of Education. These policies have been reviewed by the Policy Committee.

FAIRFIELD BOARD OF EDUCATION: AGENDA FEBRUARY 26, 2019 Page 7

P 1550	Equal Employment/Anti-Discrimination Practices	QSAC
P 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)	QSAC
P 2415.06	Unsafe School Choice Options (M)	Revised
P 2418	Section 504 of the Rehabilitation Act of 1973 – Students (M)	Revised
P 2422	Health and Physical Education (M)	Revised
R 2460.8	Special Education – Free and Appropriate Public Education (M)	Revised
P 2610	Educational Program Evaluation (M)	Revised
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M)	Revised
P&R 5111	Eligibility of Resident/Nonresident Students (M)	Revised
P&R 5330.04	Administering an Opioid Antidote (M)	P Revised R New
P 5337	Service Animals	Revised
P 5600	Student Discipline/Code of Conduct (M)	Revised
P&R 5611	Removal of Students for Firearms Offenses (M)	Revised
P&R 5612	Assaults on District Board of Education Members or Employees (M)	Revised
P&R 5613	Removal of Students for Assaults with Weapons Offenses (M)	Revised
P 5756	Transgender Students (M)	Revised
P&R 7440	School District Security (M)	Revised
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)	Revised
P 8860	Memorials	Revised

B. JOB DESCRIPTION APPROVAL

Attachment C

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, retroactively approves the job description for School Safety Specialist, a position mandated by the State, to July 1, 2018.

Policy Recommendations:

Introduced by: Seconded by: Roll Call

FAIRFIELD BOARD OF EDUCATION: AGENDA FEBRUARY 26, 2019 Page 8

VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. MINUTES APPROVAL

Attachment D

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the January 22, 2019 Public & Executive Sessions.

B. BILLS/CLAIMS/PAYROLL

Attachment E

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$1,139,018.15
January 30, 2019 Payroll	\$348,061.37
February 15, 2019 Payroll	\$361,069.58

C. TRANSFER OF FUNDS

Attachment F

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2018-2019 budget per details of the Transfers Report for January 2019, per state law, for the 2018-2019 school year.

D. BUILDING USE APPLICATIONS

BE IT RESOLVED that the Fairfield Board of Education approves the following Building Use Applications:

Organization or Group/Location/Purpose	Date and Time Slot
Kidding Around Yoga with Kelly: Stevenson Gym	Fridays 3/8/19-4/12/19 and 5/3/19- 6/7/19 3:30 PM – 4:30 PM
Fairfield Recreation Stevenson and Churchill Fields	Mondays-Fridays 4/1-6/15/19 5:30pm-7:30pm

E. ACCEPTANCE OF CAFR

WHEREAS, the Fairfield Board of Education is in compliance with N.J.S.A. 18A:23-1 and has had an annual audit of the district's accounts and financial transactions as of June 30, 2018 conducted by the auditing firm of Nisivoccia, LLC and

FAIRFIELD BOARD OF EDUCATION: AGENDA FEBRUARY 26, 2019 Page 9

WHEREAS, the results of the audits have been discussed with the Board of Education at a public meeting and copies of the audit summary made available:

BE IT FURTHER RESOLVED, the Fairfield Board of Education approves and accepts the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report (AMR) on Administrative Findings with recommendations in the CAFR and the AMR for the fiscal year ending June 30, 2018 and submission to the Executive County Superintendent of Schools.

F. APPROVAL OF CORRECTIVE ACTION PLAN Attachment G

WHEREAS, the Fairfield Board of Education approves the Corrective Action Plan as presented by the Business Administrator/Board Secretary and that a copy be delivered to the Executive County Superintendent for review.

G. APPROVAL OF THE CERTIFICATE OF IMPLEMENTATION Attachment H

WHEREAS, the Fairfield Board of Education approves the Certificate of Implementation for the 2017-2018 Annual School Audit as presented by the Business Administrator/Board Secretary and that a copy be delivered to the New Jersey Department of Education.

H. MCKINNEY-VENTO DETERMINATION

WHEREAS, the Fairfield Board of Education approves the tuition contract agreement with Clifton School District to send homeless student, #2027819, eligible under McKinney-Vento Act, as determined by the Passaic County Superintendent of Schools, from 3/16/18 through 6/30/18 and 9/5/18-3/15/19. Tuition totaling \$11,619.93.

I. GIFT TO THE DISTRICT

BE IT RESOLVED that the Fairfield Board of Education accepts the following gift:

Adlai E. Stevenson School

Hardcore Hoops (Coach Joe) has donated (2) Portable Lifetime Baskets model # 90688 and (2) Portable Hoops Topeakmart Adjustable Hoops up to 8ft.

Business/Finance Office Resolutions Items A-I

Introduced by:

Seconded by:

Roll Call:

FAIRFIELD BOARD OF EDUCATION: AGENDA FEBRUARY 26, 2019 Page 10

IX. OLD BUSINESS

X. NEW BUSINESS

XI. COMMITTEE REPORTS

XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

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XIII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on March 19, 2019 at 7:30 PM in the Stevenson School Library.

XIV. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Roll Call