

Fairfield Board Of Education
Meeting Minutes
 Tuesday, November 15, 2016 – 7:00 PM
 Stevenson School - Library
 15 Knoll Road, Fairfield, NJ 07004

The meeting was called to order at 7:09 p.m., by Mr. Pasquale Freda, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

BOARD MEMBERS PRESENT: Mrs. Stacy Aschenbach (7:28PM), Mr. Brian Egan, and Mr. Pasquale Freda, President

BOARD MEMBERS ABSENT: Mr. Robert Lombardy and Mrs. Andrea Jandoli, Vice President

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools, and Ms. Yvonne Hellwig, Business Administrator

PUBLIC & STAFF PRESENT: Contingent of staff members and parents

PUBLIC COMMENTS: AGENDA ITEMS ONLY

Ms. Agnes Galioto, a resident of Fairfield, NJ, questioned Finance Item E.

I. ENROLLMENT: November 11, 2016

Grade/School	Total Students 6/2/16 (Spec. Ed. Incl.)	Total Students 11/11/16 (Spec. Ed. Incl.)
Special Ed. Self-Contained	32	37
K – Stevenson	104	71
1 – Stevenson	77	110
2 – Stevenson	70	82
3 – Stevenson	87	73
4 – Churchill	97	89
5 – Churchill	91	102
6 – Churchill	100	95
Total:	658	659
Out of District 4	#342, #366, #367, #412	

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II. PERSONNEL

A. INSTRUCTIONAL

1. Change of Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approves a change of position for Patrick Ahearn, Sixth Grade Math Teacher, to Instructional Aide for 4 days per week, 7 hours per day, not to exceed 28 hours per week at a rate of \$17.00 per hour, effective approximately December 5, 2016.

2. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approves Megan Dewland as a Sixth Grade Math Teacher at B.A., Step 7 on the current teachers' salary guide (pending completion of negotiations), effective approximately December 1, 2016, pending receipt of all required documentation.

3. Home Instructors

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Joanne Rhodes as Home Instructor for a 3rd grade student, Case #417, at the student contact hourly rate, per current contract, pending completion of negotiations, retroactive to November 4, 2016.

B. NON-INSTRUCTIONAL

1. Affirmative Action Officer

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the re-appointment of Ray Santana, Director of Special Services/Principal, as Affirmative Action Officer for the district for the 2016-2017 School Year.

2. Playground/Cafeteria Aide: Resignation

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Lisa Capalbo, effective November 16, 2016, with regrets and best wishes.

C. SUBSTITUTES

1. Recommended Motion: that the following fully qualified teacher and aide substitutes be approved, for the 2016-2017 school year effective November 16, 2016, pending receipt of all documentation, including criminal history review.

- Shannon Tamburri (Currently Sub Teacher) add Aide Substitute
- Jeffrey LaQuaglia County Sub/Teacher, Aide

All Personnel Recommendations:

Introduced by: Ms. S. Aschenbach

Seconded by: Mr. B. Egan

Mrs. Aschenbach: Aye

Mr. Egan: Aye

Mr. Freda: Aye

Motion Carries

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III. POLICY

A. Second Reading Approval

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the second reading and adoption of the following policies and regulations mandated by the State. These policies have been reviewed by the Policy Committee.

P 1220	Employment of Chief School Adm. (M)	Revised
P 1310	Employment of School Business Adm./Board Secretary	Revised
R 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)	Revised
P 3111	Creating Positions	Revised
P 3124	Employment Contract	Revised
P 3125	Employment of Teaching Staff Members (M)	Revised
P 3125.2	Employment of Substitute Teachers	Revised
P&R 3126	District Mentoring Program	Revised
P 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
P 3231	Outside Employment as Athletic Coach	Revised
P & R3240	Professional Development for Teachers and School Leaders (M)	Revised
P 4159	Support Staff Member/School District Reporting Responsibilities.	Revised
P 5305	Health Services Personnel	Revised
P 5330	Administration of Medication (M)	Revised
P 5339	Screening for Dyslexia (M)	Revised
P & R 5350	Student Suicide Prevention	Revised
P 7481	Unmanned Aircraft Systems (Not mandated)	New
P & R 8441	Care of Injured Persons (M)	Revised
P & R 8630	Bus Procedures/Responsibilities (M)	Revised
P 9541	Student Teachers/Interns	Revised

A. First Reading Approval

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following policies and regulations mandated by the State. These policies have been reviewed by the Policy Committee.

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2415.30	Title I – Educ. Stability for Children in Foster Care	New
P 3141	Resignation	Revised
P&R 3144	Certification of Tenure Charges (M)	Revised

Policy Recommendation:

Introduced by: Mr. B. Egan **Seconded by:** Mrs. S. Aschenbach
Mrs. Aschenbach: Aye **Mr. Egan:** Aye
Mr. Freda: Aye

Motion Carries

IV. CURRICULUM/PROGRAM

A. Highlights of Good News in Our Schools

STEVENSON SCHOOL

- In Science and Social Studies, Kindergarteners were busy learning about the life cycle of apples and pumpkins. Their studies were further enhanced with a field trip to Fairfield Farms where each student got to pick a pumpkin, along with a class pumpkin, which was carved back at school to observe what was inside. Various pumpkin and apple projects were on display in the hallways. They also introduced Kindergarten students to - RAZ Kids, an on line reading program. The students were thrilled to have their very own log in and password.
- First grade has been very busy! In October, they learned all about pumpkins and did some amazing informative writing about them, including a topic sentence and facts. They had a great time doing pumpkin math, too. They estimated the weight and circumference of a pumpkin, then weighed and measured it to see if they were right. They then estimated the number of seeds inside, cut it open, and counted the seeds by 10s. They learned all about bats while reading the story, *Stellaluna*, too. During tech-time, they read lots of books on RAZ kids, and building their fluency and stamina!
- Second Grade enjoyed Halloween with their class moms playing Mummy Wrap. They worked on elaborative details using scarecrows to prepare for the holiday. For Election day, they cast their votes on different types of “Cheez-Its” based on the story, *House Mouse Senate Mouse*, by Peter W. Barnes and Cheryl Shaw Barnes. Each child had an opportunity to cast their vote using our voting machine. They tallied the votes and announce the winning Cheese-It. In math, they made a number box turkey. They completed unit 1 in the reading series, Ready Gen. Mrs. Malinski's class won the Box Top challenge. They will be receiving ice cream as their reward.

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- The third grade received their complimentary dictionaries from Rotary Club of Fairfield. The students were very excited to learn the longest word in the dictionary: pneumonoultramicroscopicsilicovolcanoconiosis and they cannot wait to start using their new dictionaries.
- Third grade completed their second novel, *Because of Winn Dixie*. Students learned how to compare and contrast themes written by the same author Kate DiCamillo. In celebration of completing the novel, all the third grade classes recreated the pot luck party within their own classrooms which included setting, food, and ambiance. The third grade viewed the movie together and then completed a compare and contrast essay explaining how the film and book were alike and different.

CHURCHILL SCHOOL

- Our 4th Grade HEP simulated the 2016 Presidential Election on Tuesday 11/8/16. The student body overwhelmingly elected Donald Trump 72% over Hillary Clinton 27% and Jill Stein 1 %.
- In library classes, 6th graders have loved "Art for Kids Hub," just one of sites on Great Websites for Kids that they'll be exploring throughout the year. The 4th and 5th graders have created thoughtful and creative PEACE POEMS which will be displayed throughout the holiday season.
- Thanks to the support of the Home and School Association, each school had literacy events: Stevenson School students met author Doug Snelson, and Churchill School students had multi-award-winning illustrator Floyd Cooper. The sixth grade chorus sang a "thank you" version of "Cumbaya" to show Floyd their appreciation for his work.
- Brian Williams, the founder of Think Kindness, challenged Churchill students to collect gently used shoes for children in Africa so they can attend school and to also complete 5,000 acts of kindness. Churchill students have collected 1,500 pairs of shoes and completed 12,253 acts of kindness in just fifteen days! **Currently, Churchill is the kindness school in America for 2016!** A winner will be officially announced in March or April.
- The Yearbook Club had a productive first meeting. Students worked on creating a yearbook cover contest flyer and baby picture flyer. The yearbook club is excited to create a lasting book of memories!
- Churchill students started the "Too Good for Violence" curriculum during Ms. Crescibene's guidance lessons. Fourth and fifth grade students discussed conflict and common conflicts that happen in their grade. They also discussed what fourth and fifth graders do when they are in conflict. Sixth grade classes discussed peer pressure, self-confidence, and positive thinking.

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B. PROFESSIONAL DEVELOPMENT WORKSHOPS

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and approve the reimbursement of registration and/or mileage, expenses to be made, pending completion of the workshops and submission of the travel reports.

Staff	Workshop	Date	Place	Registration/Lodging
M. Ludwig	Techspo Convention	1/26 & 27/2017	Atlantic City	R: \$425/L: \$198
Sue Healy	Children w/ADHD & Sensory Processing Challenges	12/08/16	Parsippany	\$199

All Curriculum/Program Recommendations:

Introduced by: Ms. S. Aschenbach
Mrs. Aschenbach: Aye
Mr. Freda: Aye

Seconded by: Mr. B. Egan
Mr. Egan: Aye

Motion Carries

V. FINANCE

Routine and Recurring Monthly Business Items A through D:

- A. BE IT RESOLVED** that the following minutes be approved:
 October 18, 2016 Public and Executive Sessions
- B. BE IT RESOLVED** to approve the following attached Bills and Claims Lists and Payrolls:

Bills and Claims	Amount
October 19 – November 11, 2016	\$534,067.01
November 15, 2016	\$180,779.05
October 15, 2016 Payroll	\$365,974.93
October 30, 2016 Payroll	\$346,677.02

- C. BE IT RESOLVED** to approve the budgetary transfers for the month of October 2016.

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D. BE IT RESOLVED to approve the following Building Use Application:

Fairfield Recreation Churchill Big Gym Basketball	Mon-Thurs Nov 21-Dec 22 7pm-9pm
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Fairfield Recreation Stevenson Gym Basketball	Mon-Thur Nov 21-Dec 22 5pm-9pm
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Liberty Gymnastics Churchill Small Gym Gymnastics	Mon-Fri Nov 21-Dec 22 4pm-9pm
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Liberty Gymnastics Stevenson Cafe Gymnastics	Tuesdays & Thursdays Nov 21-Dec 22 7pm-9pm
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Liberty Gymnastics Churchill Big Gym Gymnastics	Fridays Nov 21-Dec 22 4pm-9pm
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E. RESOLUTIONS:

1. **BE IT RESOLVED:** that the Fairfield Board of Education approve a salary increment of 2% for non-affiliated staff members (excluding Administrators) effective December 1, 2016 and retroactive to July 1, 2016
2. **BE IT RESOLVED:** that the Fairfield Board of Education, approve the withholding of salary increment for Employee # 100095 for the 2016-2017 school year.
3. **BE IT RESOLVED:** that the Fairfield Board of Education approve that Employee # 100095 be placed on a Corrective Action Plan for the period of December 1, 2016 thru February 28, 2017.
4. **BE IT RESOLVED:** that the Fairfield Board of Education approve a contract with Joseph Richardson, Whitehall Associates, Inc., 65 Fayson Lakes Road, Kinnelon, NJ 07406, to prepare a standard demographic study which should be performed every five years. The cost of the study is \$2,000.

Business Resolution Items A, B, C, D, E:

Introduced by: Mr. B. Egan Seconded by: Mrs. S. Aschenbach
Mrs. Aschenbach: Aye Mr. Egan: Aye
Mr. Freda Aye

Motion Carries

VI. COMMITTEE REPORTS

Mr. Egan stated that negotiations is currently at a standstill. They are waiting for the next meeting.

VII. OLD BUSINESS

There was no old business presented.

VIII. NEW BUSINESS

There was no new business presented.

IX. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

There was no correspondence to present.

X. NEXT REGULAR MEETING:

Tuesday, December 13, 2016 at 7:00 PM in the Library of Stevenson School.

XI. EXECUTIVE SESSION - Action will be taken

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BE IT RESOLVED, that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss negotiations and personnel information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. B. Egan Seconded by: Mrs. S. Aschenbach

10. ADJOURNMENT: 8:19PM

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Mr. B. Egan Seconded by: Mrs. S. Aschenbach Voice Vote

Respectfully Submitted,

Yvonne Hellwig
School Business Administrator/
Board Secretary