

Fairfield Board Of Education

Meeting Minutes

Tuesday, August 2, 2016 – 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:11 p.m., by Mrs. Andrea Jandoli, Board Vice President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

The Pledge of Allegiance was then held.

BOARD MEMBERS PRESENT: Mrs. Stacy Aschenbach, Mr. Brian Egan,
Mr. Robert Lombardy, Mrs. Andrea Jandoli
BOARD MEMBERS ABSENT: Mr. Pasquale Freda
ADMINISTRATORS PRESENT : Ms. Susan Ciccotelli, Superintendent of Schools, and
Ms. Yvonne Hellwig, Business Administrator
PUBLIC & STAFF PRESENT: 2 Member of the Staff and Public

1. PUBLIC COMMENTS: AGENDA ITEMS ONLY

Mr. Michael Gemma, resident of Fairfield Township, requested information regarding the interview process when searching to fill School Principal vacancies.

Mrs. Agnieszka Goriolo commented on issues dealing with the summer reading software.

I. PERSONNEL

A. INSTRUCTIONAL

1. Employment

- a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Jennifer Polay as a fourth grade teacher at Churchill School at B.A., Step 1, at a salary of \$46,724 on the teachers' salary guide (pending completion of negotiations), effective September 1, 2016.
- b. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Megan Zincone as a Maternity Leave of Absence Replacement Teacher at Churchill School at B.A.+15, Step 1, at a salary of \$47,724 on the teachers' salary guide (pending completion of negotiations), effective September 1, 2016 through approximately November 21, 2016.

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2. Summer Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Jennifer DeSordi and Donna Gualtieri to complete the HEP placement work during the summer, not to exceed 6 hours each, at the current contract rate (pending completion of negotiations).

3. Maternity Leave of Absence Request

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a Maternity Leave of Absence for Dorian Dayne Nazarian. Her due date is October 11, 2016. Mrs. Nazarian is requesting to use approximately 4 sick days from October 4, 2016 through October 10, 2016 and 20 sick days from October 13, 2016 through November 9, 2016. Mrs. Nazarian will use provisions of the NJ Temporary Disability Leave Act (6 weeks) and the Family Medical Leave Act (12 weeks) from November 12, 2016 through November 12, 2016. Mrs. Nazarian plans on returning to work on Wednesday, February 1, 2017.

4. Change of Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the appointment for Desiree Lipoma from a Full-Time M.D. Teacher to Full-Time Resource Rm. Teacher, at the same rate of pay.

B. NON-INSTRUCTIONAL

1. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Sean Fleming and Cara Kohaut as ABA Home Therapy Aides, effective for the 2016-2017 school year, at a rate of \$40.00 per hour, not to exceed 10 hours per week, to meet IEP requirements, pending receipt of required documentation.

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C. ADMINISTRATION

1. Employment

a. Director of Special Services/Principal

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Mr. Ray Santana as Director of Special Services/Principal at Churchill School at a salary of \$120,000, effective September 1, 2016.

b. Director Curriculum and Instruction/Principal

2. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Dr. Michael Trabucco as Director of Curriculum and Instruction/Principal at Stevenson School at a salary of \$131,000, effective September 1, 2016.

D. SUPERINTENDENT'S QUANTITATIVE AND QUALITATIVE MERIT GOALS 2016-2017

Recommended Motion: that the Board of Education approve the Superintendent's Quantitative and Qualitative Merit Goals for the 2016-2017 school year (on file in the Board Office) and additionally, recommend submission of the goals to the Executive County Superintendent for review and approval.

Quantitative Goals:

- Review and revise the Substitute Handbook for 100% of substitute Staff.
- Enhance and improve communication skills through attendance at a minimum of two public speaking courses, focusing on communication, presentation, and public speaking skills.
- Successfully implement the 1:1 Sixth Grade student Chromebook initiative.

Qualitative Goals:

- Participate in Consortium Administrative Book Club to discuss and support topics related to District and Leadership Goals.
- Explore the viability of Consortium Wide Special Education Programs to support current student needs and goals.

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E. EMPLOYEE/SUBSTITUTE RE-APPOINTMENTS FOR 2016-2017

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the following employees to also serve as substitutes in other areas where properly certified, when needed.

Employee/Subs	Substitute as:	Employee/Sub:	Substitute as:
Ahearn, Patrick	Teacher	Esposito, Nick	Teacher, Inst. Aide
Blum, Sharyn	Teacher	Gambino, Marilou	Teacher
Carroll, Lisa	Teacher	Jeffay, Elisa	Teacher
Centrowitz, Michelle	Teacher	Kendall, Deanna	Instructional Aide
Cielo, Karen	Instructional Aide	LaManna, Dawn	Instructional Aide
Colon, Danielle	Teacher/Inst. Aide	Lipari, Carla	Instructional Aide
Contaldi, Kathy	Teacher	LoBasso, Louann	Instructional Aide
Convertino, Daniele	Teacher	Schubach, Rita	Instructional Aide
Curving, Patti	Instructional Aide	Stefanelli, Lisa	Teacher
Ebanks, Casilda	Teacher/Instruc. Aide		

Motion to Table Item D:

Introduced by: Mr. Egan Seconded by: Mr. Lombardy

Mrs. Aschenbach: Aye Mr. Egan: Aye
 Mrs. Jandoli: Aye Mr. Lombardy: Aye
 Resolution Carried

Personnel Recommendations: A, B, C, E

Introduced by: Mr. Egan Seconded by: Mr. Lombardy

Mrs. Aschenbach: Aye Mr. Egan: Aye to A, B, E, Abstain from C
 Mrs. Jandoli: Aye Mr. Lombardy Aye
 Resolution Carried

ADDENDUM TO NON-INSTRUCTIONAL

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Patrick Lundell, Technology Assistant with regret, best wishes, and appreciation for their dedication to the student of Fairfield.

Introduced by: Mr. Egan Seconded by: Mr. Lombardy

Mrs. Aschenbach: Aye Mr. Egan: Aye
 Mrs. Jandoli: Aye Mr. Lombardy: Aye
 Resolution Carried

II. CURRICULUM/PROGRAM

A. WORKSHOP APPROVAL

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and also approve the reimbursement, of registration and/or mileage, etc. expenses to be made, pending completion of the workshops and submission of the travel reports. *Lodging and meals included.

Staff	Workshop	Date: 2016	Place	Registration
J. Goodman	NJ Assoc. of School Librarians Ann. Conf.	Nov. 17&18	Long Branch	\$187.00
M. Cafone	Stronge and Assoc.	Sept. 20,22,28	Piscataway	\$447.00

B. COMPREHENSIVE EQUITY PLAN

It is recommended: that the Board of Education, upon the recommendation of the Superintendent, approve the re-submission of the 2016-2019 Comprehensive Equity Plan to the NJ County Department of Education, due to an update in policy information.

All Curriculum/Program Recommendations:

Introduced by: Mrs. Jandoli Seconded by: Mrs. Aschenbach

Mrs. Aschenbach: Aye Mr. Egan: Aye

Mrs. Jandoli: Aye Mr. Lombardy: Aye

Resolution Carried

III. PUPILS

A. OUT-OF-DISTRICT PLACEMENTS

- Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve student, Case # 367, to attend ECLC for the 2016-2017 school year at a per diem rate of \$271.43 for 200 days, and in addition approve extraordinary services at a per diem rate of \$123.76 for the total number of day this pupil is enrolled during the month the service was provided, per IEP requirements.

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Mr G's After School Sports Program Sept-November 2016
Stevenson/Churchill Fields 320pm-420pm
(Gym Use for inclement weather)

- G. BE IT RESOLVED "to approve a renewal to the Parental Special Education Transportation Contract for the parents of student #341 for the 2016-2017 school year to provide transportation for their own child to and from an out of district special education school for a total cost of \$5200.00, provided the proper paperwork is returned to the School Business Administrator.

- H. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a contract with the Heritage Pest Control, Inc. in an amount not to exceed \$810.00 for the purpose of field pest control.

- I. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a contract with A.Intile and Son Plumbing and Heating Service, in the amount of \$12,250.00 for trench work and replacement of waste pipe at Churchill School.

- J. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a contract with Combustion Service Corp., for boiler repairs in the amount of \$3750.00 for the Stevenson School and \$4115.00 for the Churchill School.

All Finance Recommendations: A thru J

Introduced by: Mrs. Jandoli Seconded by: Mr. Lombardy

Mrs. Aschenbach:	Aye	Mr. Egan:	Aye
Mrs. Jandoli:	Aye	Mr. Lombardy:	Aye

Resolution Carried

K. Resolution to Implement Direct Deposit

RESOLUTION

Instituting Mandatory Direct Deposit of Net Pay for All Fairfield Board of Education Employees, Effective September 1, 2016

WHEREAS, N.J.S.A 52:14-15h, as well as Board Policy No. 6511, authorizes the Fairfield Board of Education to require the mandatory direct deposit of net pay for all employees;

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WHEREAS, the Superintendent, Susan Ciccotelli, recommends mandating the direct deposit of net pay for all employees.

NOW, THERE BE IT RESOLVED, that, pursuant to N.J.S.A. 52:14-15h, as well as Board Policy No. 6511, the Fairfield Board of Education approves the recommendation of the Superintendent to institute mandatory direct deposit of net pay for all employees, effective September 1, 2016.

NOW, THERE BE IT FURTHER RESOLVED, that TD Bank shall be designated as the banking institution that shall be used to implement the direct deposit program.

NOW, THEREFORE BE IT FURTHER RESOLVED, that no employee group or category shall be exempt from the Board's direct deposit requirements.

L. Resolution to Apply for Variance from NJDOE

RESOLUTION

Apply for a Variance from the New Jersey Department of Education to meet building code requirements for the installation of hallway lockers in the Churchill School

WHEREAS, the Fairfield Board of Education must acquire approval of a Building Code Variance from the New Jersey Department of Education to install hallway lockers at the Churchill School;

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WHEREAS, the Superintendent, Susan Ciccotelli, believes that the installation of hallway lockers is part of preparing the students for the middle school experience;

WHEREAS, the Superintendent, Susan Ciccotelli, recommends that application be made for said required Variance;

NOW, THERE BE IT RESOLVED, that, the Fairfield Board of Education approve the recommendation of the Superintendent, to apply for a variance from the New Jersey Department of Education.

All Finance Recommendations: K thru L

Introduced by: Mrs. Aschenbach Seconded by: Mr. Lombardy

Mrs. Aschenbach:	Aye	Mr. Egan:	Aye
Mrs. Jandoli:	Aye	Mr. Lombardy:	Aye

Resolution Carried

5. COMMITTEE REPORTS

None at this time

6. OLD BUSINESS

None at this time

7. NEW BUSINESS

The 50th Anniversary of the Adlai E. Stevenson was discussed.

8. PUBLIC COMMENT: *NON-AGENDA ITEMS ONLY*

Mrs. Agnieszka Goriolo commented on the summer reading and math programs.

9. NEXT MEETING:

Tuesday August 23, 2016 at 7:00 PM in the Library of Stevenson School.

10. EXECUTIVE SESSION:

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by:	Mr. Lombardy	Seconded by:	Mrs. Aschenbach
Mrs. Aschenbach:	Aye	Mr. Egan:	Aye
Mrs. Jandoli:	Aye	Mr. Lombardy:	Aye

Resolution Carried

13. ADJOURNMENT:

There being no further business before the Board, the meeting will be adjourned.

Introduced by: Mrs. Jandoli Seconded by: Mrs. Aschenbach Voice Vote

Respectfully submitted,

Yvonne Hellwig
School Business Administrator/
Board Secretary