FAIRFIELD BOARD OF EDUCATION Public Work Session <u>Meeting Agenda</u> Thursday, April 10, 2025 at 6:00 PM at the Fairfield Municipal Building

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 6:00 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli		Ms. Angela Altaai	
Mr. Joseph Fede		Mr. Anthony DePascale	
Ms. Melinda Street			

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	
Mr. Wally Lindsley	Business Administrator/Board Secretary	

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

RECOMMENDATION TO MOVE TO EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: ______.

It is anticipated that the Executive Session will take approximately ______; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

EXECUTIVE SESSION

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

- 1. Any matter considered confidential by federal law, state statute, or court rule;
- 2. Any matter in which the release of information would impair the receipt of federal funds;
- 3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4. Any collective bargaining agreements;

FAIRFIELD BOARD OF EDUCATION Public Work Session <u>Meeting Agenda</u> Thursday, April 10, 2025 at 6:00 PM

- 5. Any matter involving the purchase, lease or acquisition of real property with public funds;
- 6. Any tactics and techniques used in protecting the safety and property of the public;
- 7. Any pending or anticipated litigation;
- 8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
- 9. Attorney/Client privilege.

Motion by:	Seconded by:	Time:
Motion to return to open session	(to be moved in Public Session):	
Motion by:	Seconded by:	Time:

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: _____ Seconded by: _____ Time: _____

ROLL CALL

	Ms. Bellise-Jandoli	Mr. Fede	Ms. Street	Ms. Altaai	Mr. DePascale	
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FAIRFIELD BOARD OF EDUCATION Meeting Agenda

Thursday, April 10, 2025 7:30 PM at the Fairfield Municipal Building (Access livestream at www.fpsk6.org at 7:30 PM. Also available on Channel 34)

The Board will reconvene from Executive Session and Mr. Anthony DePascale, Board President, will preside and call the public meeting to order at approximately 7:30 PM.

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 7:30 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli		Ms. Angela Altaai	
Mr. Joseph Fede		Mr. Anthony DePascale	
Ms. Melinda Street			

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	
Mr. Wally Lindsley	Business Administrator/Board Secretary	

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald News and The Progress.

Now, please join us for the Pledge of Allegiance.

BOARD PRESIDENT'S REPORT:

SUPERINTENDENT'S REPORT:

BUSINESS ADMINISTRATOR'S REPORT:

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business)

PUBLIC COMMENT ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0167

- 1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Board President.
- 2. Each person who wishes to make a statement must state their name and address for the record.
- 3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.
- 4. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.

FAIRFIELD BOARD OF EDUCATION AGENDA FINANCE - APRIL 10, 2025

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 to 5, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motions:

- 1F. To approve the Minutes from the Public & Executive Session of March 13, 2025.
- 2F. To approve the Bills and Claims List and Payroll as follows:

Ratify and Affirm Bills & Claims List - 3/21/2025	\$103,486.52
Ratify and Affirm Bills & Claims List - 4/10/2025	\$232,352.98
Ratify and Affirm March 15, 2025 Payroll	\$443,186.04
Ratify and Affirm March 30, 2025 Payroll	\$440,575.22

- 3F. To approve the transfer of funds for the month of March 2025 as certified by the Business Administrator and authorized by the Superintendent of Schools.
- 4F. To approve the report of the Board Secretary and Treasurer of School Monies for the period of March 1, 2025 through March 31, 2025. Pursuant to N.J.A.C. 6A:23A-16.10 and certify that as of March 2025 the Board Secretary's monthly financial reports did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on these reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

5F. BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE FAIRFIELD PUBLIC SCHOOL DISTRICT IN THE COUNTY OF ESSEX, NEW JERSEY (with not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

It is hereby determined that one additional spending proposal will be submitted for voter approval at the Annual School Election scheduled for November 4, 2025. The form of the proposal will read substantially as follows with such adjustments as required in accordance with guidelines or requirements of the Department of Education:

FAIRFIELD BOARD OF EDUCATION AGENDA FINANCE - APRIL 10, 2025

RESOLVED that there shall be raised an additional \$359,201 of funds in the 2025-2026 School Year to hire three (3) classroom aides, one (1) special education teacher, and one (1) school counselor to provide support to students with academic, social, and emotional needs. Approval of these funds will result in a permanent increase in the district's tax levy.

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA ADMINISTRATIVE - APRIL 10, 2025

The following administrative motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motion:

1A. <u>BANK</u>

BE IT RESOLVED that the Fairfield Board of Education reaffirms the designation of *Columbia Bank and/or its successors* as its official depositories of school monies and other funds of this District for the 2025 calendar year, and

BE IT FURTHER RESOLVED that the Bank be authorized to honor warrants drawn upon the funds of the Fairfield Board of Education and that the officers authorized to sign checks be amended to the following warrant officers:

Account Name	Signatures Required		
Churchill Student Activity Account	Raymond Santana and Ryan Gupta or Wally Lindsley		
Stevenson Student Activity Account	Michael Trabucco and Ryan Gupta or Wally Lindsley		

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA CONTRACTS - APRIL 10, 2025

The following contract motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 3, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motions:

1CO. Transportation Agreement with Sussex County Regional Cooperative

BE IT RESOLVED that the Fairfield Board of Education approves the participation of a Joint Transportation Agreement with the Sussex County Regional Cooperative for Special Education, Field Trip, Public and Private School Transportation for the 2025-2026 school year.

2CO. Award Bid for Lighting Upgrade - District Wide

BE IT RESOLVED that two proposals were received for the lighting upgrade to LED for the Fairfield School District.

BIDDER	TOTAL PROJECT	REBATES	FINAL COST
Albright, LLC	\$109,510	\$81,250	\$28,260
K.HE Enterprises	\$107,084	\$77,160	\$29,924

BE IT RESOLVED that the Fairfield Board of Education approves the award for the lighting upgrade to LED for the Fairfield School District to Albright, LLC in the amount of \$28,260.

3CO. Award Bid for MDF Room Upgrade at Adlai E. Stevenson School

BE IT RESOLVED that three proposals were received from the Technology Administrator for the MDF room upgrade for Adlai E. Stevenson School.

BIDDER	TOTAL PROJECT	COOPERATIVE LICENSE NUMBER
CDW Government, LLC.	\$175,010.71	ESCNJ/AEPA-22G
JCT Solutions	\$230,658.92	UCCP# 8-2022
SHI International Corp.	\$168,630.02	E-8801-NJSBA ACES-CPS

BE IT RESOLVED that the Fairfield Board of Education approves and awards the contract to CDW Government, LLC for the MDF room upgrade at Adlai E. Stevenson School in the amount of \$175,010.71. (E-Rate funded)

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA GRANTS - APRIL 10, 2025

The following grant motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 2, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motions:

1G. <u>New Jersey Schools Insurance Group - Safety Grant Award</u>

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members; and

WHEREAS, the Fairfield Board of Education, hereinafter referred to as the "Educational Institution," is a member of NJSIG; and

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW, THEREFORE, BE IT RESOLVED that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2025-2026 fiscal year in the amount of **\$2,322** for the purposes set forth in their safety grant application; and
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

2G. <u>Recreation Improvement Grant Award</u>

BE IT RESOLVED that the Fairfield Board of Education accepts the award from The New Jersey Department of Community Affairs (DCA), Division of Local Government Services (DLGS), for the Local Recreation Improvement Grant (LRIG) in the amount of **\$87,000** for the Fairfield School District.

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA BUILDINGS AND GROUNDS - APRIL 10, 2025

The following buildings and grounds motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motion:

1BG. To approve the following Building Use Applications:

ORGANIZATION GROUP/LOCATION/PURPOSE	DATE AND TIME SLOT
Corporal James High - Fairfield Police Dept. LEAD Graduation and Atlantic Health helicopter landing	May 19, 2025 9:00 AM to 1:00 PM
Hustle Baseball	Retroactively to 3/26/2025 - 6/26/2025
Youth Baseball Practices	(Wednesdays and Thursdays Only)
Stevenson Fields	5:30 PM to 7:45 PM
West Essex Jr. Knight	Retroactively to 4/1/2025 to 8/29/2025
Baseball Practices	(Tuesdays and Fridays Only)
Stevenson Fields	6:00 PM to 8:00 PM

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA PERSONNEL - APRIL 10, 2025

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 4, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motions:

1P. To approve the leave of absence for the following employee:

Name	Location	Position	Maternity/ Disability Leave	NJLA/FMLA w/o pay, but with benefits	Return Date
Lisa Salant	AES	Preschool Teacher	08/28/2025 - 09/10/2025	09/11/2025 - 12/03/2025	12/08/2025

(NOTE: All dates are considered "on or about")

2P. To approve the resignation of the following staff member:

Name	Location	Position	Reason	Last Day of Employment
Karissa Yelovic	h AES	First Grade Teacher	Resignation	6/30/2025

3P. To approve the appointment(s) of the following staff member(s) for the 2025-2026 school year, pending receipt of all required documentation:

Name	Location/ Position	Tenure Track or Leave Replacement	Replacing or New Position	Step	Prorated Salary/Hourly Rate	Effective Date(s) on or about:
Marissa Tamuzza	AES School Counselor		Gabriella Day	M.A., 2	\$64,300	08/28/2025

4P. To approve the new job description for "Child Study Team (CST)/School Secretary" effective May 2, 2025.

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA CURRICULUM/PROGRAM - APRIL 10, 2025

The following curriculum/program motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motion:

1C. To approve the revisions to the 2024-2025 school calendar to reflect Tuesday, June 17, 2025 as the last day of school. Furthermore, schools will be closed on Friday, May 23, 2025 (see attached).

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA POLICY - APRIL 10, 2025

The following policy motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 7, will be voted upon in one motion.

Motion by ______ Seconded by ______ to approve the following motions:

- 1PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #11 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 2PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #12 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 3PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #13 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 4PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #14 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 5PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #15 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 6PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #16 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 7PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #17 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.

ROLL CALL

FAIRFIELD BOARD OF EDUCATION AGENDA ENROLLMENT - APRIL 10, 2025

Grade	Students 6/7/2024	Students 4/8/2025		
Preschool Inclusive	22	27		
Preschool Disabilities	12	9		
Kindergarten	92	98		
First	96	92		
Second	99	94		
Third	84	103		
Fourth	109	84		
Fifth	108	109		
Sixth	86	110		
Out-of-District	2	2		
Charter School	0	3		
Total	710	731		

FAIRFIELD BOARD OF EDUCATION AGENDA APRIL 10, 2025

The Board President will open the floor to the public comments on non-agenda items.

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0167

- 1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Board President.
- 2. Each person who wishes to make a statement must state their name and address for the record.
- 3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.
- 4. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.

NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on April 29, 2025, Public Work Session beginning at 6:00 PM followed by Executive Session with Public Session resuming at approximately 7:30 PM, at the Fairfield Municipal Building.

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by:	Seconded by:	Time:
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ROLL CALL

FAIRFIELD PUBLIC SCHOOLS

2024-2025 SCHOOL CALENDAR

Date		Event	Staff Inst. Aides	STUDENTS	P/G CAFETERIA AIDES
	Day (s)	0004	2	0	0
August 28	Wedneedey	2024	2	0	0
28	Wednesday	New Teacher Orientation			
	Thursday	First Day Meeting for Staff			
30	Friday	Early Dismissal for Staff Prep Day	20	20	20
September	Monday	Laber Day No Sabaal	20	20	20
2 3	Monday Tuesday	Labor Day - No School			
10		First Day for Students Back to School Night: Stevenson			
	Tuesday Wednesday	Back to School Night: Churchill			
11	vvednesday				
16	Monday	2-Hour Delayed Opening for Students Professional Development for Staff (AM)			
October		,	22	21	21
3	Thursday	Rosh Hashanah - No School			
14	Monday	No School Students Professional Development for Staff			
November			17	17	13
7 & 8	Thu. & Fri.	NJEA Convention - No School			
21, 25, 26	Thu., Mon. & Tue.	Early Dismissal for Conferences			
27	Wednesday	Early Dismissal for Students and Staff			
28 & 29	Thu. & Fri.	Thanksgiving Recess - No School			
December			15	15	14
9	Monday	2-Hour Delayed Opening for Students Professional Development for Staff (AM)			
20	Friday	Early Dismissal for Students and Staff			
23-31	Mon. – Tue.	Winter Break - No School			
January		2025	21	21	21
1	Wednesday	New Year's Day - No School			
		2-Hour Delayed Opening for Students			
16	Thursday	Professional Development for Staff (AM)			
20	Monday	Martin Luther King, Jr. Day - No School			
February	School closed due	e to weather February 6, 2025	17	17	16
14	Friday	Early Dismissal for Students and Staff			
17 & 18	Mon. & Tue.	Presidents' Day Recess - No School			
March			21	21	21
19	Wednesday	2-Hour Delayed Opening for Students Professional Development for Staff (AM)			
April			16	16	16
18	Friday	Good Friday - No School			
21-25	Mon. – Fri.	Spring Break - No School			
May			20	20	19
22	Thursday	Early Dismissal for Students and Staff			
23 & 26	Friday & Monday	Memorial Day Weekend - No School			
27	Tuesday	2-Hour Delayed Opening for Students Professional Development for Staff (AM)			
June			12	12	9
13	Friday	Early Dismissal for Students			
16	Monday	Early Dismissal for Students			
17	Tuesday	Last Day: Early Dismissal for Students Teachers upon completion of sign out			
Total Days	If more or less than 5	snow/emergency days are used, the calendar will be at the discretion of the Superintendent/Board of	183	180	170

UPDATED APRIL 10, 2025 BY BOARD OF EDUCATION